

Job Vacancy



Fundraising and Events Manager –

Closing date – 14/3/25

About The Ahoy Centre

We are a charity that changes people's lives and builds life skills through sailing, rowing, powerboating and other activities on and off the water.

We attract young people and adults from our local community working in partnership with schools, youth groups and other community organisations. Often our users are from marginalised groups who wouldn't normally be able to access sailing, rowing or other water-based activities.

As well as having fun, our recipients often gain new skills and confidence that they can apply in other life settings. Sometimes the experiences people have at Ahoy can alter their life direction.

As a charity, we fund all the activity through fundraising, so that we can offer water sports either free or at a minimal cost. Our ability to form meaningful partnerships with organisations who share our mission to improve the lives of people in Greenwich and Lewisham is crucial.

We are based on The River Thames in Deptford, south-east London. We sit on the border between the boroughs of Greenwich and Lewisham, and we are only a 15-minute walk from Deptford and Greenwich town centres.

In 2023 we were 20 years old.

You would be joining The Ahoy at an exciting time as we look towards 2025 and beyond with a fresh approach. You would have the opportunity to shape our future work.

For more information visit www.ahoy.org.uk

Job Title – **Fundraising and Events Manager**

Job purpose – Traditionally, the Charity has delivered a series of rowing challenge events where individuals and companies embark on a rowing challenge and in the meantime raise vital funds for us. In this role you will lead this work for us, but you will also importantly help us create a more diverse range of fundraising events that will help us grow.

Your role – You will lead the Rowing Challenges activity which will involve recruiting individuals and companies to take on the challenge and raise funds for us. This will involve recruitment, planning of the events, developing relationships, marketing and communication and overseeing the delivery on the day.

In addition, you will develop and pilot a diverse new fundraising events that will engage community partners (commercial and non-commercial) in a meaningful relationship with Ahoy.

You will need to be creative and innovative and be willing to explore new opportunities as well as delivering our proven events.

You will be able to develop relationships with other members of the Ahoy team – staff and volunteers. You will be comfortable working independently as well as a part of a team. As well as joining out two other fundraising managers, you will sit as part of the management team and help shape the future direction of the charity.

This a pivotal role which will see you at the heart of all our work and you will report to the CEO.

Outline

Hours - Full time – 35hrs per week. Main working hours are Monday-Friday, 9am to 5pm but you will be required to occasionally work evenings and weekends.

We are open to part-time working if required.

Term – Fixed term – one year initially with the possibility of an extension.

Remuneration - £40,000 pa, pension, 28 days annual leave and your birthday off after one year, paid sick leave, Cycle to Work scheme.

Location – The Ahoy Centre, Borthwick Street, Deptford, London. SE8 3JY.

Working arrangements – This is a hybrid role, and you will be expected to be in the office at least three days a week. There is also occasional evening and weekend work, which you will be given time off in lieu.

DBS – You may be required to complete a DBS check.

Person specification

Experience	Essential	Desirable
Forming fruitful partnerships with a range of organisations/individuals	✓	
Creating strategies and overseeing delivery		✓
Fundraising for a charitable organisation	✓	
Event planning and delivery	✓	
Working in a community sport delivery organisation		✓
Delivery of fundraising events using sport/water sports		✓

Developing new fundraising initiatives		✓
Skills and abilities		
Fundraising skills	✓	
Event management skills	✓	
Partnership engagement skills	✓	
Marketing and communication skills	✓	
MS Office	✓	
Project management	✓	
Good planning and monitoring skills	✓	
Ability to work as part of a team	✓	
Ability to problem solve and use initiative	✓	
Qualifications		
Degree or equivalent		✓

Further information – If you would like an informal conversation, call 020 8691 7502 to arrange a call back.

How to apply - Please send a CV and covering letter (no more than two sides of A4) to Marta.Szymanska@ahoy.org.uk . In your covering letter, please address the person specification criteria listed.

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